



SPORT 4 LIFE - JOB VACANCY

Summary

Sport 4 Life are looking for a highly skilled sports coach to help coordinate and deliver its Street Sport project – an initiative that provides top quality coaching in football and other sports to underprivileged children and young people in local, inner-city parks in Birmingham. The newly appointed Project Coordinator will be employed on a full-time basis on a fixed-term contract until April 31st 2012, and will earn a salary of £18,500 per annum. Sport 4 Life are looking for an exceptional candidate, who has an infectious passion and enthusiasm for sports coaching, who has top quality sports coaching abilities, and who has an excellent track record as a community sports coach. We are looking for a candidate who can engage with and relate to underprivileged young people, and who is up for the challenge of delivering sports coaching in inner city estates week-in week-out, in the summer and in the winter, come rain or shine or wind or snow!

Job Details

Job Title:	Project Coordinator
Salary:	£18,500 per annum
Contract:	Fixed Term Contract ending on 30 th April 2012
Benefits:	25 days annual leave, plus statutory holidays
Location:	Birmingham, West Midlands
Timetable:	37.5 hours per week: Tuesday – Friday 11.30am-8.00pm, Saturday 10.00am – 3.00pm
Duties:	To coordinate and deliver a community football and multi-sports coaching scheme throughout inner city parts of Birmingham. See below for a more detailed job description.
Criteria:	<i>Essential:</i> FA Level 2 coaching badge, significant coaching experience and a Criminal Records Bureau disclosure suitable for work with children <i>Desirable:</i> Other NGB coaching badges, and a UK driving licence
Application:	To apply you must complete an application form. To receive an application form please contact James Forrest on 0121 429 4700 or at james@sport4life.org.uk
Deadline:	All applications must be received by 5.00pm on Friday 9 th April 2010. Application forms must be returned to james@sport4life.org.uk or Sport 4 Life, Portland Pavilion, Portland Road, Edgbaston, Birmingham, B17 8LS

Information On Sport 4 Life

Sport 4 Life is a charity dedicated to changing lives through the power of sport in Birmingham. We provide sports activities, exercise classes, and healthy lifestyle projects citywide, working exclusively in deprived areas. Through helping people to **play and participate** in sport we support them to **get active and be healthy** and to **improve and develop** themselves and their communities.

www.sport4life.org.uk



Job Description

Project Coordinator

Coordinating and delivering the Sport 4 Life Street Sport project inclusive of:

- being responsible to, and working with, the Street Sport Project Lead – the head coach for the project
- planning and delivering top-class structured, technical and fun sports coaching sessions designed to develop the sporting skills, physical fitness, and inter-personal and moral development of children and young people
- setting up and running sports teams, sports matches and sports competitions
- planning and delivering sports sessions that provide participants with informal learning and personal development opportunities in communication, team-work, leadership, respect, self-esteem, and confidence
- promoting healthy lifestyles and encouraging young people to be more active
- coordinating and delivering a trainee scheme enabling children and young people to gain qualifications in sport
- mentoring clients through the development of personal action plans
- befriending local people and local communities, and recruiting local volunteers to support the project
- delivering outreach work and detached youth work (e.g. speaking to local young people, engaging them, encouraging them to attend sessions)
- line managing and coordinating Sport 4 Life UK volunteers and assistant coaches
- building partnerships with schools, community groups, sports clubs and local businesses
- analysing and evaluating the project delivery, as a means to continually improve the service with deliver to our beneficiaries
- carrying out all project administration, including basics administration (consent forms, registers, session plans etc), monitoring and evaluation (progress reports), and financial administration (budgeting, funder paperwork etc)
- being accountable to your line manager and to the project steering group
- delivering of all other work deemed necessary for the advancement of this project

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