

CEOs e-Forum

January 2007

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1. NEWS

1.1 CRB checks online

The Criminal Records Bureau (CRB) has launched an online interactive service. Customers can now track the progress of their CRB application, from receipt to issue.

Customers can access the service, free of charge, at the CRB website: www.crb.gov.uk tracking by entering the application form reference number and the applicant's date of birth.

1.2 Companies must update websites and email footers

Companies in the UK must now include certain regulatory information on their websites and in their email footers or will be in breach of the Companies Act and risk a fine.

Every company should list its company registration number, place of registration and registered office address on its website. A 'contact us' form must provide an email address and geographic address easily accessible on the site. If your organisation has a VAT number, it should be stated – even if the website is not being used for e-commerce transactions.

For more information and to read the document in full visit: www.out-law.com/page-7594.

1.3 haysmacintyre wins Charity Finance Award

CCPR Enterprise Partner haysmacintyre has picked up a prestigious award for the best all-round charity auditor of 2006.

The Charity Finance Award acknowledges firms within the sector who demonstrate charity expertise and provide quality service.

Charity Finance subscribers were asked to nominate three firms who they believe provides outstanding service throughout the year.

John Ollard, Head of Finance at CCPR commented, “Congratulations are due to haysmacintyre for deservedly winning this prestigious award. They are a valued CCPR Enterprise partner whose work is always to the highest professional standard”.

1.4 Work time regulations

The Department of Trade and Industry (DTI) has recently amended its guidance on work time regulations to stress the duty of employers to ensure that workers take enough rest. Previously it had advised that there was a duty on employers to make rest available, but not a duty to make sure it was taken.

The relevant European Directive gives workers the right to have 11 hours rest per day and a complete 24-hour rest period per week. It also gives workers an entitlement to four weeks holiday per year. According to business experts Croners, 'Employers should do all they are reasonably able to ensure that workers take their entitlements.'

For more information about the Working Time Regulations contact the Croner Business Support Helpline, which CCPR funds on behalf of members, on 08707 45 45 (ref: CCPR37109).

1.5 Are you licensed to play music?

If premises within your organisation play music outside a domestic setting you may be required to obtain two copyright licences, one from the Performing Right Society and the other from Phonographic Performance Limited.

Acquiring a licence will be needed if music is played through the television, radio (background music), and even for telephone hold systems.

CCPR is currently in talks with PRS over its tariff, which is being reviewed this year, and will be seeking a reduced fee for sports clubs.

For more information contact the Croner Business Support Helpline, which CCPR funds on behalf of members on 08707 45 45 (ref: CCPR37109). Or contact the Performing Right Society via their website at www.prs.co.uk or Phonographic Performance Limited at www.ppluk.com.

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2. FINANCE UPDATE

2.1 George Torkildsen Memorial Travel Bursary

The George Torkildsen Memorial Trust gives individuals embarking on a career in Leisure Management the opportunity to travel, study and practice in the UK and abroad. As such, it may be suitable for governing body employees.

For more information about the bursary contact Alison Moore-Gwyn on: 020 8735 3380 or email, alison.moore-gwyn@npfa.org.

The closing date for applications is 31 March 2007.

2.2 Develop your trading ideas

The 'Only Connect' bursary scheme enables participants to explore and develop ideas on income generation through trading. The scheme helps smaller organisations by paying their costs to visit other organisations that are already making money. Apply by 9 March.

For more information visit: www.ncvo-vol.org.uk/onlyconnect.

2.3 Community grants

Connecting Communities Plus is a government grants initiative designed to support practical action. The goals of the programme include improving opportunity and strengthening society; increasing race equality and improving community cohesion.

Grants are aimed at locally run and managed voluntary and community organisations with an income of less than £50,000 per year. The fund will also support local projects which are commemorating the 200th anniversary of the passage of the 1807 Abolition of the Slave Trade Act in 2007.

For more information visit: www.governmentfunding.org.uk or email: enquiries@governmentfunding.org.uk.

3. EVENTS

3.1 Sportsthinktank.com annual lecture

5 February 2007

Richard Caborn will be marking his achievement of becoming the longest serving Sports Minister in British history next month by delivering the opening annual lecture of Sportsthinktank.com - an independent sports research organisation.

The annual lecture will take place on 5 February at 5.30 pm at the British Association for Sport and Law, King's College, London. To reserve a place email: info@sportsthinktank.com.

3.2 Campaigning, lobbying and influencing

Various dates January – March 2007

NCVO's Campaigning Effectiveness Programme will run training events around the country, teaching key practical skills needed to run successful campaigns. The programme of events includes a National Campaigning Conference on 21 March.

For more information and to book a place at one of the events visit:
www.ncvo-vol.org.uk/ce/events.

3.3 NCVO 2007 Annual Conference

21 February 2007

The NCVO Annual Conference aims to deliver a diverse programme with keynote speakers, interactive workshops and the opportunity to network.

To book a place at the conference or for more information visit:
www.ncvo-vol.org.uk/annualconference07.

3.4 Key income generators in sport

21 February – London

13 September - Midlands

This one day intensive course aims to equip individuals with the knowledge and insight into the key income generators in sport. Topics covered include: sponsorship, membership, merchandising & licensing, TV rights, hospitality & banqueting and advertising.

The course is priced at £375 + VAT pp.

Contact Mike Wicks on 01926 458 180 or email mike@goodform.info for more information.

3.5 New media in sport

15 March - Midlands

18 October - London

This course is designed to teach individuals to take advantage of new media opportunities, to make the most of e-commerce developments, to gain an insight of the new media channels available and to gain a competitive advantage over rivals

This course is priced at £375 + VAT pp.

For more information contact Mike Wicks on 01926 458 180 or email mike@goodform.info.

3.6 Sports Club of the Year 2007

In association with the Foundation for Sport and the Arts, CCPR is inviting its members to nominate up to three clubs for consideration. The prestigious award rewards amateur clubs around the country for their outstanding work in promoting grassroots sport and/or recreation. Entries from across the spectrum of CCPR's membership are encouraged.

The Sports Club of the Year ceremony will take place at Grange City Hotel, London on 8 May. Prizes on the night will be awarded by Sir Bobby Charlton.

For more information contact Richard Norman on rnorman@ccpr.org.uk. The deadline for receipt of endorsed applications is 5pm 28 February 2007.

4. NOTICE BOARD

4.1 Child protection post

The CCPR currently manages on behalf of a number of governing bodies a shared NGB Child Protection post. The remit of this officer is to assist the involved NGB's in developing the child protection policies and practices and to meet the child protection sport standards. If you are interested in becoming part of this scheme, contact Sallie Barker on 020 7854 8538 or email sbarker@ccpr.org.uk.

4.2 The Governance Hub - Get on Board 2007

The Governance Hub's trustee recruitment campaign - Get on Board - was launched on 23 January. This national campaign is designed to raise the profile of trusteeship and inspire more people to volunteer their time in these roles.

For more information visit: www.getonboard.org.uk or email: governance.hub@ncvol.org.uk.

4.3 MBA Sports Management Programme

The MBA in Sports Management is a part-time, post-experience programme specifically designed for managers working within sports-related industries.

It combines management disciplines with specialist sport-related modules. The aim of the programme is to provide managers with the knowledge and key skills required to implement better practice techniques within the sports sector.

For more information, telephone: 0121 414 3559 or email: mba-sportsman@lists.bham.ac.uk