

# CEOs e-Forum

August 2007

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## 1. NEWS

### 1.1 Plain English guide to the Charities Act

The Cabinet Office and the Charity Commission have jointly published ***Charities Act 2006 - what Trustees need to know***, a concise guide to the Charities Act aimed particularly at trustees of smaller charities. The guide summarises the key provisions of the Act and points the reader to sources of further guidance. The guide can also be requested in hard copy by calling 0845 015 0010 and quoting URN 07/Z2, and the title.

For more information visit: [http://www.cabinetoffice.gov.uk/third\\_sector/law\\_and\\_regulation/charities\\_act\\_2006/implementation.asp](http://www.cabinetoffice.gov.uk/third_sector/law_and_regulation/charities_act_2006/implementation.asp).

### 1.2 UK Coaching Framework

As part of the implementation of the UK Coaching Framework, Sportscoach UK is calling for expressions of interest in establishing nine regional coaching centres throughout England. If you feel your organisation could contribute to one of more of these centres please visit:

<http://www.sportscoachuk.org/NR/rdonlyres/0C05BDD2-578B-4614-8358-0ADACEBE0BED/0/19JulyUpdatedRegionalCoachingCentresCallforProposals.pdf>

### 1.3 Flood relief

Has your business or that of your members been affected by the recent flooding? If so, you may be able to benefit from government support. For further details of the support available to businesses via the Regional Development Agencies please click on the link below and circulate to your members as appropriate.

<http://www.berr.gov.uk/regional/regional-dev-agencies/flood/page40623.html>

### 1.4 Leadership Programme

The Chair/Chief Executive Toolkit is a new online leadership programme by NCVO. This toolkit offers practical support to help chairs and chief executives to refresh their working relationship and address issues that could hinder their crucial partnership.

The Toolkit contains a variety of model documents and best practice information on issues such as job descriptions, support structures and improving communication.

To find out more about this new online programme visit: <http://www.ncvo-vol.org.uk/askncvo/trustee-governance/projects/?id=5786>.

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## 1.5 Business continuity

The Department for Culture, Media and Sport wants to find out more about the issues and questions governing and representative bodies might have in the face of a flu pandemic (or other events which may threaten business continuity).

If you have questions about how your organisation might be affected or want advice on a particular aspect of business continuity please send your questions to [melina.greensmith@sportengland.org](mailto:melina.greensmith@sportengland.org). DCMS will then compile the questions and answers into a 'frequently asked questions' document which will be posted online.

## 2. EVENTS

### 2.1 CEOs' Convention - date for your diary!

This year's CEOs' Convention will be held on 22-23 November at the Ramada Jarvis Hotel, Solihull. Detailed information will be available at the end of the month.

### 2.2 Grow your sports club

Various dates

This Sports Marketing Network seminar will teach delegates how to attract new members and retain their existing ones, to become a hub of the community, grow sponsorship revenue, increase media coverage and benefit from new technology.

For more information about the seminar or to book a place contact, Svend Elkjaer on 01423 326 660 or email: [Svend@smnuk.com](mailto:Svend@smnuk.com).

### 2.3 Equality and Diversity Forum

5 September 2007

JUSTICE and the Equality and Diversity Forum host the first major UK conference focussing on positive action in London. Key objectives of the conference are:

- To promote the benefits of positive action in tackling disadvantage;
- To influence the forthcoming UK equality legislation with a view to improving the existing provisions on positive action;
- To highlight the business benefits of positive action;

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- To show that positive action could provide value for money;
- To influence senior policy makers, legislators and practitioners with a view to gaining their support for changes in the law.

For more information or to receive a booking form email [equalityforum@taen.org.uk](mailto:equalityforum@taen.org.uk).

## **2.4 Planning sustainable funding for the future**

20 September 2007

This NCVO conference provides a series of case-study based advisory sessions from fellow practitioners.

For delegates who want to find alternative routes for sustainable funding or actively fundraise and recruit new individual sponsors, this conference will provide ideas and guidance for ensuring the continuity of attendees' organisation's work.

Email [trustee.admin@ncvo-vol.org.uk](mailto:trustee.admin@ncvo-vol.org.uk) or call 020 7520 2511 for more information.

## **2.5 Data protection and communications for the voluntary sector**

26 September 2007

This NCVO seminar aims to teach delegates about the latest developments in data protection legislation and the different rules that apply to websites, text, email, and telemarketing; ensuring attendees' organisations are legally compliant in all their communication channels.

For more information or to book a place at the seminar visit: [www.ncvo-vol.org.uk/dataprotection07](http://www.ncvo-vol.org.uk/dataprotection07).

## **2.6 Annual Trustee Conference**

8 October 2007

This annual NCVO event for trustees, senior staff and governance advisers provides an opportunity to share ideas on trustee recruitment and retention, governance reviews, campaigning strategies and leadership approaches.

For more information or to book a place at the conference visit: [www.ncvo-vol.org.uk/trusteeconference](http://www.ncvo-vol.org.uk/trusteeconference).

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## 2.7 Leadership Summit

2 November 2007

At this NCVO summit delegates can choose two from ten breakout sessions. Speakers at this year's event include: Ken Burnett (ActionAid International), Alistair Camp (Barclays), Tracy Beasley (Leadership Centre) and James Sinclair-Taylor (Russell-Cooke Solicitors).

For more information call 020 7520 2511 or email: [trustee.admin@ncvo-vol.org.uk](mailto:trustee.admin@ncvo-vol.org.uk).

## 3. NOTICE BOARD

### 3.1 Programmes at the World Academy of Sport

The World Academy of Sport is an initiative of the University of Manchester and is housed in Manchester Business School. The Academy provides a balance of modules delivered by academics, and successful practitioners in the industry. The programme offers this balanced approach of academic and applied learning, and also restricts the number of participants on each programme.

The World Academy of Sport over five months will offer the following programmes:

- 5 Day Intensive Event & Administration Programme (19-23 November 2007)
- 2 Day Executive Administration Programme (27-28 November 2007)
- 2 Day Risk Management & Governance Programme (29-30 November 2007)
- 3 Day Athlete Performance Pathway Programme (12-14 February 2008)
- 2 Day Marketing & Communication Programme (11-12 March 2008)

CCPR has negotiated special rates for our member organisations for the above programmes. For more information visit: [www.worldacademysport.org](http://www.worldacademysport.org) or email Peter Schofield at [pschofield@wasec.mbs.ac.uk](mailto:pschofield@wasec.mbs.ac.uk) or call 07919 305569.

### 3.2 Business support

If you need business expertise, you can call CCPR's business support helpline. The Croner Business Support Helpline on 08707 45 45 45 offers advice on a range of issues including tax, PAYE, VAT, payroll, employment and personnel, health and safety and commercial legal. This helpline is offered free to CCPR members who only need pay for the price of the phone call (charged at national rate). To access the service, quote the CCPR scheme number CCPR37109.